

**HALTON WITH AUGHTON PARISH COUNCIL****MINUTES OF ANNUAL PARISH COUNCIL MEETING  
Wednesday 12<sup>th</sup> July 2023 7:15pm @ The Centre, Halton**

**Chair:** Cllr Slinger  
**Present:** Cllr Turner, Cllr Lamb, Cllr Coates, Cllr McAleer, District Cllr Sommerville, 4 members of public  
**Clerk:** Luke Mills

**23/07/01 To receive apologies for absence and to approve the reasons given**  
Cllr Buntin, Cllr Sewell

**23/07/02 To consider and approve the minutes of the meeting held on 14<sup>th</sup> June 2023**  
**It was resolved:** that the minutes be accepted as a true record and to be signed by the Chair.

**23/07/03 To receive declarations of interests and dispensations**  
None

**23/07/04 Suspension of Standing Orders**Residents from Kirkby Lonsdale Road (top of the hill)

There has been a marked increase in motorbikes speeding & racing along the road making it dangerous to exit their properties; they have received verbal abuse from the riders when trying to pull-out. This seems to have increased since the speed limit has been introduced along the Caton road.

Residents who live at the bottom of the Foundry Lane

They feel that drivers pass through/over the roundabout too fast and that it is not safe. Could the roundabout be raised to slow down traffic? Also, there is no safe place to cross.

**Action:** Clerk to raise both issues with the Lancashire Road Safety Partnership.

District Cllr James Sommerville

Introduced himself to the council. He highlighted that there is a fund from the Home Improvement Agency for disabled people to improve their living conditions. There is a local area Energy Improvement review/report underway.

**23/07/05 To consider and approve reports:****a) District Councillor Report**

See above.

**b) Open Spaces, allotments & burial ground****Open Spaces**Completed/In Progress

- Boardwalk repairs complete
- New safety chippings for the nest swing area
- New sand for the play pit

Planned

- The playground inspectors are booked in to carry-out the annual inspection late July.
- Replacing broken horizontal beam on the swings at St Wilfrid's Park which was broken.
- Repair/rebuilding of seats around sand pit
- Repairing the bench on Quarry Hill.

Hours

- 115 hrs (excl. of holidays)

### Open Spaces

- The noticeboard outside the shops needs refurbishing; the retaining timber is rotten, and the plastic has become cloudy making reading the agendas/minutes/notices difficult.
- Paint and brushes supplied to volunteers in Aughton so that they could paint the metal railings.
- **Action:** Clerk to organise repairs to the noticeboard at the shops.
- **Action:** Clerk to report damage to the Quarry Road bench to the Police.

### Burial Ground

- National Highways are planning to replace the fence along the M6, but there are no specific timescales yet. The existing wire mesh fence will be replaced like for like. They will dig in the posts by hand to minimise disruption to the BG. Some trimming back of the vegetation may be necessary in order to gain access, but this will be minimised as much as possible.

### Allotments

- More chippings dropped off in the paddock area, this time across the entrance to the playing field. Another sign will be put up asking them to contact the Clerk if they wish to drop-off chippings.
- Plot 11a is overgrown; a letter will be sent to the tenant.

### c) HCA

- There have been a few incidents recently, so the local PCSO are monitoring the area more closely. The bamboo fencing has been broken, syrup spread over various surfaces, and something thrown at a child. They are trying to report all incidents to the Police.
- There has been a complaint about balls being kicked from the MUGA hitting the gardens, cars, and houses on the other side of the road. The residents have also received verbal abuse.

### d) Finance Report

High expenditure this month including: £6,250 for the boardwalk repairs, £2,160 for play chippings, £390 for repainting Aughton railings. The repairs & renewals budget will be overspent soon.

Budget	PAYMENTS	Actual	Forecast Remaining	Budget	RECEIPTS	Actual	Forecast Remaining
7,800	Salary - Clerk	2,556	5,244	47,399	Precept	47,399	-
15,600	Salary - Groundstaff	4,785	10,815	1,020	Allotments	-	1,020
5,600	Public Works Loan	-	5,600	160	Rent	125	35
6,400	Grass Cutting	4,169	2,231	1,300	Burial Ground	-	1,300
150	Hedge Cutting	-	150	100	Bank Interest	398	- 298
540	Pest Control	200	340	-	Damage	-	-
550	Play Inspection	520	30	-	General	-	-
4,600	Repairs & Renewals	4,292	308	-	Grants	-	-
380	Pitch Feed	-	380	-	Donations	-	-
2,000	Tree Works	-	2,000		VAT	1,707	-
145	Alarm Maintenance	-	145				
500	Audit	185	315				
72	Bank Charges	18	54	49,979	<b>TOTAL</b>	<b>49,629</b>	<b>2,057</b>
300	Clerks Expenses	241	59				
343	HCA	86	257		<b>CASHBOOK BALANCES</b>	<b>ACTUAL</b>	<b>Forecast</b>
2,179	Insurance	-	2,179		Gross Receipts	85,538	87,595
670	Subs	479	191		Gross Payments	28,565	59,488
400	Training	-	400		<b>CASHBOOK BALANCE</b>	<b>56,973</b>	<b>28,106</b>
100	Water	23	77				
130	Website	-	130		<b>BANK BALANCES 30/6/23)</b>		
20	S137	-	20		Current a/c	33.95	
48,479	<b>BUDGET TOTAL</b>	<b>17,555.78</b>	<b>30,923</b>		Deposit a/c	71,729.86	
					<b>BANK BALANCE</b>	<b>£71,763.81</b>	
-	Assets	-	-				
-	Misc services	7,951	-		<b>FUND BALANCES</b>		
-	Recreational Area Improvements	-	-		General A/C	£30,271	
882	Emergency Response & Flood Gra	-	-		Village Improvement A/C	£6,610	
	VAT claimed	-			MUGA Sink Fund A/C	£4,500	
	VAT to be claimed	3,058			S106 Recreation Area	£15,592	
49,361	<b>GROSS TOTAL</b>	<b>28,565</b>	<b>59,488</b>		<b>FUND TOTAL</b>	<b>£56,973</b>	

**It was resolved:** to transfer £10,000 from the Village Improvement a/c to the General a/c.

**It was resolved:** to accept the Finance Report to 12<sup>th</sup> July 2023

There is no meeting in August, but payments will still need to be paid. Details of bills and salaries will be sent out in early August and formally approved at the September meeting.

## e) Planning

### New Applications (Awaiting Decision)

- [23/0092/TCA](#) | 1 Eucalyptus – Fell, 2 Sycamore pollard – Fell, 3 Unidentified tree beneath sycamore - Fell, 4 Sycamore - Prune over lodge
  - 10 Lune View Park Station Road Halton Lancaster Lancashire LA2 6LH

### Permitted

- [23/00551/FUL](#) | Installation of ground mounted solar PV panels, associated electrical equipment and battery housing
  - Halton Green House Green Lane Halton Lancaster Lancashire LA2 6PB
- [22/00874/FUL](#) | Retrospective application for change of use of land to residential traveller accommodation consisting of two mobile homes, three touring caravans, storage of two touring caravans, two outbuildings, septic tank, hardstanding, fencing, gates, associated access, re-grading land levels, creation of bund and use of field as paddock
  - Land North Of Bottomdale Road East Of M6 Bottomdale Road Halton Lancashire
- [23/00065/DIS & 22/00040/FUL](#) | Discharge of conditions 3,4,5 and 6 on approved application 22/00040/FUL
  - Land West Of 110 High Road Halton Lancashire

No comments from the Parish Council.

### 23/07/06 To consider update on Castle Hill

The funding application Heritage Lottery has been declined which is very disappointing. It is possible to reapply, but other funding sources will be investigated first, including the Rural Prosperity Fund and Halton Lune Trust.

**Action:** Clerk to inform horse owner that the horses can remain on the field.

### 23/07/07 To consider update on the Neighbourhood Plan:

The next meeting is scheduled for Wednesday 19th 7:15pm @ The Centre.

Kirkwell's have advised that the public consultation should occur after the Landscape Character Appraisal report has been completed since it is an important part of the Plan.

EPD have provided a formal quote for the Landscape Character Appraisal (LCA) covering the Area of Separation of £3,019.80 + vat. This is £519.80 higher than the estimated budget agreed in June.

**It was resolved:** to increase the budget for the LCA by £519.80 to £3,019.80 + vat.

### 23/07/08 To consider update on the Recreation Area Planning Application, including setting a budget for any necessary professional assistance

The application was submitted to the Planning department. The application was rejected for the various reasons including the requirement for scale plans of the fence, a Heritage Statement and Open Space Assessment.

The good news is that the planning application fee is only £117, so significantly less than anticipated.

A local architect firm have generously offered to provide a scale plan for free (if simple) and any additional work at a cost of £60 p/h.

**It was resolved:** to allocate a budget of £600+vat for professional assistance in supplying the necessary paperwork for the planning application.

**Action:** Clerk to mention Fields in Trust in the Open Space Assessment and to include a statement from Halton Juniors.

**23/07/09 To consider response to the County Council public consultation of the Flood Investigation and Ordinary Watercourse Regulation Document**

Lancashire County Council has launched an eight-week public consultation which closes on Sunday 27th August inviting people to have their say on two new documents containing policies which outline our proposed approach to flood investigations and to the regulation of ordinary watercourses.

Further details including the survey can be found here: <https://www.lancashire.gov.uk/flooding/consultation/>

**It was resolved:** to Cllr Lamb to review and provide a suitable response.

**23/07/10 To consider advertising the current vacancy for a parish councillor for the West Ward**

**It was resolved:** to advertise the casual vacancy for a Parish Councillor for the West Ward.

**23/07/11 To review and approve:**

**a) Standing Orders**

The last major version of Model Standing Orders from NALC was dated 2018. There was a minor update in April 2022 which made the document gender neutral (Chairman => Chair, he => he/she/they).

**It was resolved:** to approve and accept the Standing Orders with the proposed changes

**b) Code of Conduct**

**It was resolved:** to approve and accept the current Code of Conduct with no changes

**23/07/12 To consider content for the Prattle article**

**Action:** Clerk to mention Home Improvement Agency Disabled Facilities Grant, speeding on Kirkby Lonsdale Road, anti-social behaviour, play area repairs, fly tipping and ball fencing.

**23/07/12 To consider and approve accounts for payment for expenses incurred since the last meeting**

Ref	Payee	Description	TOTAL	NET	VAT
33	Water Plus	Burial Ground water supply	5.64	5.64	-
34	Lancaster City Council	Pest control	60.00	50.00	10.00
35	Envirocare	Grasscutting - June	815.76	679.80	135.96
36	Dennis Barnfield	Repairs to mower	132.76	110.63	22.13
37	Huws Gray	Play sand	75.60	63.00	12.60
38	QBC Wrought Iron	Repairs to ride-on mower	32.00	32.00	-
39	CPA Horticulture Ltd	Play grade chippings 40m3	2,594.40	2,162.00	432.40
40	Playdale	Annual inspection	624.00	520.00	104.00
41	HCA	Room hire (Apr-Jul)	86.40	86.40	-
42	L Mills	Salary & reimbursements	1,653.90	1,508.73	145.17
43	G Bretherton	Salary & reimbursements	389.01	389.01	-
44	C Richardson	Salary	636.00	636.00	-
45	P Bucklow	Salary	384.00	384.00	-
46	Luneside Building Fencing	Boardwalk repairs	7,301.32	6,084.44	1,216.88
<b>TOTALS</b>			<b>£ 14,790.79</b>	<b>£ 12,711.65</b>	<b>£ 2,079.14</b>

**It was resolved:** to approve the above expenditure.

**23/07/13 To confirm the date of next Parish Council Meeting**

The next meeting of the Parish Council will be arranged for 13<sup>th</sup> September 2023 starting at 7:15pm at The Centre. There being no further business the Chair declared the meeting closed at 20:40pm. Minutes subject to approval at the next meeting.

Signed..... Chair Date .....